

Lower Halstow Parish Council

C/o Parish Clerk, Mrs. A Smith
11 Cumberland Drive, Lower Halstow, Sittingbourne, Kent, ME9 7EJ
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**The next meeting of Lower Halstow Parish Council will be held on Tuesday 5 December
2017
Memorial Hall, Lower Halstow.**

Please note that this meeting will be recorded for the purposes of the Minutes

Agenda

1. To receive Apologies for absence.
2. To receive any Declarations of Pecuniary or Non Pecuniary Interest and any Applications for Dispensation on Agenda Items.
3. Public session. (Maximum 15 minutes).
Parishioners of Lower Halstow are welcome to address the meeting during this time. Any other person wishing to address the Parish Council must make a written request to the Clerk.
4. Visitors. Reports or comments from:
 - a) SBC Councillors;
 - b) KCC Councillors;
 - c) PCSO;
 - d) Friends of the Brickfields;
5. To agree Minutes of the November Meeting.
6. To discuss and agree response (if any) to the following Planning Applications:
 - a) None at time of producing agenda
7. To acknowledge previous months list of Planning appeals decisions
 - a) None at time of producing agenda.
8. To discuss and agree action on the following:
 - a) Quote for grass cutting contract;
 - b) Quote to replace fencing at Tutt's Allotments.
 - c) Signage for Brickfields – To keep dogs under control;
 - d) Allotments rent/deposit;
 - e) Bund for Gibbs Amenity area;
 - f) WW1 Memorial Beacon;
 - g) Response to Kent Police & Crime Commissioners Annual Policing Survey (requested by end of December);
 - h) Replacing Sox Street lights with LED.
9. Review of Action List items and reports from members on the following:
 - a) Brickfields;
 - b) Parks & Leisure (including Playground);
 - c) Dock & Barges;
 - d) Burial Ground & Allotments;
 - e) Footpaths, Highways, Lighting.
10. To acknowledge Reports on meetings attended on behalf of the Parish Council:
 - a) KALC Rep;
 - b) Memorial Hall Rep;
11. To receive Clerk's report, to include:
 - a) Correspondence received not covered elsewhere in the meeting;
 - b) To note payment received since last meeting;
 - c) To authorise Invoices for Payment – See Cheque List.
12. Items for information only:
 - a) Items for Village News & Website.
13. To receive agenda items for next meeting and agree date of next meeting.

Signed: Mrs. A I Smith (Parish Clerk)

Date