

Lower Halstow Parish Council
C/o Parish Clerk, Mrs. A Smith
11 Cumberland Drive, Lower Halstow, Sittingbourne, Kent, ME9 7EJ
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**The next meeting of Lower Halstow Parish Council will be held on Tuesday, 6th June 2017
in the Memorial hall, Lower Halstow.**

Agenda

1. To receive Apologies for absence.
2. To receive any Declarations of Pecuniary or Non Pecuniary Interest and any Applications for Dispensation on Agenda Items.
3. Public session. (maximum 15 minutes).
Parishioners of Lower Halstow are welcome to address the meeting during this time. Any other person wishing to address the Parish Council must make a written request to the Clerk.
4. Visitors. Reports or comments from:
 - a) Presentation by Klaire Lander in relation to proposals at Callum Park Riding and Education Centre
 - b) SBC Councillors;
 - c) KCC Councillors;
 - d) PCSO;
 - e) Friends of the Brickfields;
5. To agree Minutes of the May Meeting, and Special Planning Meeting held 16 May
6. To discuss and agree response (if any) to the following Planning Applications:
 - a) None at time of producing agenda.
7. To acknowledge previous months list of Planning appeals decisions
 - a) None at time of producing agenda.
8. Review of Action List items and reports from members on the following:
 - a) Brickfields
 - b) Parks & Leisure (including Playground
 - c) Dock & Barges
 - d) Burial Ground & Allotments
 - e) Footpaths, Highways, Lighting
Decision on reporting rubbish hotspots to SBC as fly-tipping
Decision to request 20mph limit for School Lane
9. To receive Clerk's report, to include:
 - a) Correspondence received not covered elsewhere in the meeting Including:
10. Finance Matters:
 - a) To review and authorize Accounts;
 - b) To authorise the following Invoices for Payment:
 - I. See cheque list;
 - II. Any invoice coming forth;
 - c) To note payment received since last meeting.
 - d) Appointment of Lionel Robbins as auditor.
 - e) To agree and sign off section 1 of the annual governance statement 2016/17.
11. To acknowledge Reports on meetings attended on behalf of the Parish Council:
 - a) KALC Rep;
 - b) Memorial Hall Rep;
12. Items for information only:
 - a) Items for Village News & Website.
13. To receive agenda items for next meeting and agree date of Next Meeting.

Signed:

Mrs. A I Smith (Parish Clerk)

Date