

Lower Halstow Parish Council
C/o Parish Clerk, Mrs. A Smith
11 Cumberland Drive, Lower Halstow, Sittingbourne, Kent, ME9 7EJ
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**The next meeting of Lower Halstow Parish Council will be held on Tuesday 2 May 2017
in the Memorial hall, Lower Halstow.**

Agenda

1. To receive Apologies for absence.
2. To receive any Declarations of Pecuniary or Non Pecuniary Interest and any Applications for Dispensation on Agenda Items.
3. Public session. (maximum 15 minutes).
Parishioners of Lower Halstow are welcome to address the meeting during this time. Any other person wishing to address the Parish Council must make a written request to the Clerk.
4. Election of Chair, and Vice Chair.
5. Visitors. Reports or comments from:
 - a) SBC Councilors;
 - b) KCC Councilors;
 - c) PCSO;
 - d) Friends of the Brickfields;
6. To agree Minutes of the March Meeting.
7. To discuss and agree response (if any) to the following Planning Applications:
 - I. 17/501626 The Old Steam Shed , Vicarage Lane.
 - II. 17/501797 Hop Pocket, Breach Lane, Lower Halstow.
8. To acknowledge previous months list of Planning appeals decisions
 - a) None at time of producing agenda.
9. Review of Action List items and reports from members on the following:
 - a) Brickfields (Cllr Beerstecher);
 - b) Parks & Leisure (including Playground (Cllr Howard-Challis);
 - c) Dock & Barges (Cllr Smith);
 - I. Proposal to restrict issuance of keys for The Brickfields to Parishioners of Lower Halstow ONLY
 - d) Burial Ground & Allotments (Cllr Hartfree);
 - e) Footpaths, Highways, Lighting. (Cllr Gates);
10. Proposal by Cllr Gates to pay clerk up to an extra 250hrs to undertake a course in Local Council Administration.
11. To receive Clerk's report, to include:
 - a) Correspondence received not covered elsewhere in the meeting Including:
12. Finance Matters:
 - a) To review and authorize amended budget for 2017/18;
 - b) To authorise the following Invoices for Payment:
 - I. See cheque list;
 - II. Any invoice coming forth;
 - c) To note payment received since last meeting.
13. To acknowledge Reports on meetings attended on behalf of the Parish Council:
 - a) KALC Rep;
 - b) Memorial Hall Rep;
14. Items for information only:
 - a) Items for Village News & Website.
15. To receive agenda items for next meeting and agree date of Next Meeting.

Signed:

Mrs. A I Smith (Parish Clerk)

Date