

# Lower Halstow Parish Council

C/o Parish Clerk, Mrs. A Smith  
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**The next meeting of Lower Halstow Parish Council will be held on Tuesday 1 May 2018 at 7pm, Memorial Hall, Lower Halstow.**

**Please note that this meeting will be recorded for the purposes of the Minutes.**

## AGENDA

1. To receive **Apologies for absence**.
2. To receive any **Declarations of Pecuniary or Non Pecuniary Interest**, and any Applications for Dispensation on Agenda Items. (Requirement of the Localism Act 2011)
3. **Public session**. (Maximum 15 minutes).  
*Parishioners of Lower Halstow are welcome to address the meeting during this time. Any other person wishing to address the Parish Council must make a written request to the Clerk.*
4. **Visitors**. Reports or comments from:
  - a) SBC Councillors; b) KCC Councillors;
  - b) PCSO d) Friends of the Brickfields;
5. **To agree Minutes** of the April Meeting.
6. **Correspondence – To discuss and agree action on the following:**
  - a) Bench for Play Area on the Recreation Ground – email 7/4/18
  - b) Re-location of slow worms from land opposite Westfield Cottages to Brickfields Site – email 11/4/18
  - c) Government Consultation: Unauthorised developments and encampments – email 10/4/18
  - d) Hedge in Breach Lane opposite Westfield Cottages – email 17/4/18
  - e) Little Wild Things seeking permission to use Brickfields – email 24/4/18
7. **To discuss and agree response (if any) to the following Planning Applications:**
  - a) 18/501742/FULL Conversion and extension to existing garage to form a new 2 bedroom dwelling. 64 School Lane Lower Halstow Sittingbourne Kent ME9
8. **To discuss and Agree Action on the following:**
  - a) **BRICKFIELDS (AB)** To receive an update.
    - (i) Tommy silhouettes at War Memorial on the Brickfield Site
    - (ii) Fields In Trust Deed – deferred from last meeting
  - b) **PARKS & LEISURE (SH)** To receive an update
    - (i) Update on the stream through Gibbs Amenity Area
  - c) **DOCKS & BARGES (RS/SP)** To receive an update.
  - d) **BURIAL GROUND & ALLOTMENTS (SH)** To receive an update.
  - e) **FOOTPATHS HIGHWAYS LIGHTING (RD)** To receive an update.
  - f) **PLANNING (KH-C)** To receive an update.
  - g) **HANDYMAN (RD)** To receive an update.
  - h) **GENERAL/MISCELLANEOUS TOPICS (ALL)**
9. **To acknowledge Reports on meetings attended on behalf of the Parish Council:**
  - a) KALC Rep;
  - b) Memorial Hall Rep;
10. **Finance**
  - a) Review of rents for Allotments
  - b) Review of rents for Westfield Car Park
  - c) Assertions for external audit
11. To receive **Clerk's report**, to include:
  - a) To note payment received since last meeting;
  - b) To authorise Invoices for Payment – See Cheque List.
12. **Items for information only:**
  - a) Items for Village News & Website.
13. To **receive agenda items** for next meeting and agree date of next meeting.

Signed:

Mrs. A I Smith (Parish Clerk)

Date